

**Wake Forest
Board of Commissioners
Agenda**

(All items listed are for discussion and possible action)

**March 21, 2006
7:00 p.m.**

NOTICE

For people with impaired hearing: Special equipment is available at Town Hall during the meetings with prior notice of the meeting time. Please call Town Clerk Joyce Wilson at 554-6190.

CABLECAST OF BOARD OF COMMISSIONERS MEETINGS

All Board of Commissioners meetings are cablecast on Time Warner Cable Community Channel 10 beginning at 7:00 p.m.

PUBLIC HEARINGS

When an agenda item is denoted as a Public Hearing, persons attending shall be permitted to address the Board of Commissioners regarding the item under consideration with those speaking in favor first and those against speaking second. Proponents and opponents shall each be given five (5) minutes of time to speak and may choose to allow one (1) speaker to utilize the time. In the event either proponent(s) or opponent(s) have not designated a speaker to represent the view, each speaker will be allowed five (5) minutes each to express his/her comments, ideas, concerns, expressions, and desires. No comments will be allowed on agenda items.

PUBLIC COMMENT

If anyone would like to address the Board of Commissioners on an item other than a public hearing item or an item on the agenda during the time of the Public Comment, please see Town Clerk Joyce Wilson prior to the meeting. Mayor Jones will recognize you during the Public Comment section and you will have 3-5 minutes to speak. Thank you for your cooperation.

The agenda is available on the official Town of Wake Forest Website: www.wakeforestnc.gov by 12 Noon on Thursday prior to the Board of Commissioners meeting on the third Tuesday. Citizens may request copies of the agenda or agenda items by calling the Town Clerk's Office at 554-6190. Questions concerning the agenda items should be directed to Town Clerk Joyce Wilson at 919-554-6190.

Call to order.

Pledge of Allegiance.

1. Approval of agenda.

2. Approval of minutes.

- A. Meetings held February 7, 2006 (Work Session and Joint Public Hearings), and February 21, 2006 (Regular Board of Commissioners Meeting). (Attachment 2.A.)

3. Presentations.

4. Public hearings / Public Comment.

- A. Public hearing to receive public input on the proposed FY 2006-2011 Capital Improvements Plan (CIP). (Attachment 4.A.)
- B. Approval of FY 2006-2011 Capital Improvements Plan (CIP).
- C. Public Comment.

5. Consent Agenda.

(A Consent Agenda is a group of items passed with a single motion and vote. These matters are of a generally routine nature. No debate is allowable on any item included on the Consent Agenda. If a Commissioner or any citizen of Wake Forest or its ETJ wants separate consideration of any item, it may be removed from the Consent Agenda by request.)

- A. Approval of tax releases. (Attachment 5.A.)
- B. Approval of request received from the Downtown Revitalization Corporation (DRC) for closure of the South White Street Parking Lot (Gazebo) for the annual Herbfest on April 20, 21, 22 & 23 from 6 a.m. until 6 p.m. and for the annual Farmer's Market from 6 a.m. until 1 p.m. beginning Saturday, May 13, 2006 through Saturday, October 28, 2006 as well as Wait Avenue from South White Street to the railroad. (Attachment 5.B.)
- C. Approval of petition submitted by Doris C. Forbes Family Limited Partnership for contiguous annexation for property located on Forbes Road comprising 72.26 acres. (Attachment 5.C.)

- D. Approval of resolution to adopt a cooperation agreement to participate in the Community Development Block Grant and HOME programs for Federal fiscal years 2007, 2008, and 2009. (Attachment 5.D.)
- E. Approval of bid submitted by Narron Construction, Inc. for the construction of Stadium Drive and Front Street sidewalks and approval of resolution executing a contract and any change orders within the budgeted amount between the Town of Wake Forest and Narron Construction, Inc. for the Sidewalk Improvements (NC-DOT Enhancement Project #E-4527). (Attachment 5.E.)

6. Legislative Items.

- A. Consideration of approval of appointment of member(s) to the Cemetery Advisory Board, Greenway Advisory Board, Historic Preservation Commission, and Human Relations Council. (Attachment 6.A.)

7. Planning Items.

- A. Consideration of approval of Case SU-06-02: Consideration of a request filed by Taylor Blakely for a special use permit for a daycare center in a NB, Neighborhood Business District for property located at 3705 Rogers Road, being Tax PIN 1749-79-5136. (Attachment 7.A.)
- B. Consideration of approval of Case SU-06-03: Consideration of a rezoning request filed by Lennar Communications of Carolina, Inc. for a special use permit for a private amenities center to be located in the Thornrose Subdivision (1400 block of Forestville Road), being Tax PIN 1749-46-0300. (Attachment 7.B.)
- C. Consideration of approval of Case RZ-06-02 (CUP): Consideration of a request filed by Scott Pittman for a Conditional Use Permit for a 24-lot single-family residential subdivision to be located on 6.706 acres in the 400 block of South Franklin Street (between South Franklin Street and South Allen Road), being Tax PIN 1840-69-4157). (Attachment 7.C.)
- D. Consideration of approval of Case RZ-06-03 (CUP): Consideration of a request filed by Ammons Development Group to rezone 73 acres from RD, Rural Holding District to O-I, Office and Institution District for property located at the current end of Heritage Branch Road, being Tax PIN 1749-29-5416). (Attachment 7.D.)

Closed Session: N.C.G.S. 143-318.11(a)(5) Land Acquisition - New Town Hall Site.

8. Administration and Financial Items.

- A. Discussion on new Town Hall Site. (Attachment 8.A.)
- B. Consideration of approval of request received from Wake Forest Fire Department. (Attachment 8.B.)

9. Public Services Items.

- A. Consideration of approval of revised Erosion and Sedimentation Control Ordinance,. (Attachment 9.A.)
- B. Consideration of approval of Change Order No. 1 & 2 for the roundabout/US-1A (South Main Street/Front Street) and NC-98 (Roosevelt Avenue) repaving. (Attachment 9.B.)
- C. Consideration of approval of Final Change Order for US-1A (South Main Street) widening. (Attachment 9.C.)
- D. Consideration of approval of a Letter of Agreement from Ralph Whitehead and Associates, Inc. For preliminary engineering and surveying services for the proposed north-side loop from North White Street to North Main Street. (Attachment 9.D.)

10. Parks and Recreation Items.

11. Public Safety Items.

12. Other Business.

- A. Board of Commissioners Committee Reports.

13. Adjournment.